



Service-Learning Program/ Activity Participant Tracking Tool Higher Education

Date: _____

Name of Person completing form _____

Phone _____ Email _____

Name of Program or Activity _____

Total Number of Participants _____

LSA Funded Service-Learning Participants in this Activity/Program		Number of Service-Learning Participants
Total number of higher education student service-learners:		
	Undergraduate student service-learners	
	Graduate student service-learners	
	Unknown	
Total number of non-higher education student service-learners:		
	K – 5 th grade	
	6 th grade – 8 th grade	
	9 th grade – 12 th grade	
	School dropouts	
	Grade unknown	
Total number of faculty involved in teaching this LSA supported service-learning course		
Total number of faculty participating in this LSA supported curriculum development project, workshop, or other <i>non-teaching/course specific</i> service-learning activity.		
Total number of staff involved in this LSA supported service-learning activity		
Total number of adult community members participating in LSA supported service-learning activities		
	Community members born between 1989 and 1965	
	Community members born between 1946 and 1964	
	Community members born before 1946	
	Age Unknown	

Ethnic background of LSA service-learning participants in this activity	Number of Students
Hispanic	
Non-Hispanic	
Ethnicity Unknown	

Racial background of LSA service-learning participants in this activity	Number of Students
American Indian/Alaska Native	
Asian	
Black or African-American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race Unknown	

Gender of LSA service-learning participants in this activity	Number of Students
Male	
Female	
Gender Unknown	

Other Categories of LSA Higher Education Students	Estimated Number
Higher education student service-learners who are Federal Work-Study students	
Higher education student service-learners with disabilities	

LSA Higher Education Students Serving in Summer Service-Learning Projects	Estimated Number of Youth	Do Not Have Summer Projects
Higher education student service-learners serving in summer programs		○

Additional Volunteers

1. Approximately how many **youth volunteers** (defined as youth 5-17 years old) were involved in this LSA supported service activity (one-time volunteers). Do not include regular program participants reported above.

_____ Estimated number of youth volunteers ○ Don't Know

2. Approximately how many **adult volunteers** (defined as 18 or older) were involved in this LSA supported service-related activity (one-time volunteers). Do not include program staff/faculty.

_____ Estimated number of adult volunteers ○ Don't Know

- 2a. Approximately how many of these adult volunteers are Baby Boomers (defined as individuals born between 1946 and 1964).

_____ Estimated number of Baby Boomer volunteers ○ Don't Know

Youth Participants from Disadvantaged Circumstances

3. Approximately how many youth (between the ages of 5 – 17) who are from disadvantaged circumstances provided community service through your LSA supported service activities during the 2007-2008 program year?

_____ Estimated Number ○ Don't Know

Approximately how many of the youth *beneficiaries* of this service activity belong to the following populations (a youth can belong to more than one)

Youth beneficiaries	Estimated Number
Economically disadvantaged youth	
Foster children	
Adjudicated youth	
Children of incarcerated parents	
Students who are disabled/ in special education	

How many disadvantaged K-12 youth were *mentored* in this activity? _____

How many disadvantaged K-12 youth were *tutored* in this activity? _____

Number of staff involved in teaching, leading or running this program/activity: _____

Volunteers

Number of Additional Volunteers involved in this program/activity (not including the regular program participants counted above):

Youth Volunteers (5-17 years old) _____

Adult volunteers _____ How many of these adults are Baby Boomers (born between 1945-1965)? _____

Duration

What is the duration of this program/activity?

- 2 months or less including summer program
- Most or all of one term or semester
- Most or all of the whole school year

On average, how much time (in hours) does each participant spend:

- a. on preparation and formal reflection for this service-learning program/activity?
_____ number of hours
- b. on service (not including preparation and reflection)
_____ number of hours

Service Categories

4. For each of the following service categories, circle the category that this LSA-supported service-learning activity and/or program falls into, and for each category where activities take place, please check up to *three* of the most common types of service that is being conducted

Community and Economic Development

Civic/Community Organizing	Food Production	Thrift Store
Community Clean-up	Housing Referrals/Relocation	Transportation Services
Consumer Education	Housing Rehabilitation/Construction	Volunteer Recruitment
Economic Revitalization/Improvement	Small Business Development	Workforce Development, including Adult Mentoring
Financial Asset Development	Technology Access and Training	Other Economic and Community Development (specify)

Disaster Recovery/Relief*

Disaster Mitigation	Disaster Recovery	Other Disaster (specify)
Disaster Preparedness	Disaster Response	

*If you have activities under Disaster Recovery/Relief, please answer questions 5 and 6 below

Education

Adult Literacy	ESL	Service-Learning
After School Programs	GED	Special Education
Classroom Education - Elementary	Job Preparedness	Tutoring - Elementary
Classroom Education - Middle School	Library Services	Tutoring - Middle School
Classroom Education - High School	Pre-Elementary Day Care	Tutoring - High School
Cultural Heritage	School Preparedness including Head Start	Other Education (specify)

Environment

Clean Air	Environmental Protection	Waste Reduction, Management, Recycling
Clean Water	Environmental Restoration	Other Environment (specify)
Energy Conservation	Indoor Environment	
Environmental Awareness	Toxic Waste Management	

Health/Nutrition

Boarder Babies	Health Screening	Mental Health
CHIOS/CHIPS	HIV/AIDS	Developmental Disabilities
Congregate Meals	Hospice/Terminally Ill	Physical Disabilities Programs
Delivery of Health Services	Immunization	Public Health
Food Distribution/Collection	In-Home Care	Substance Abuse
Health Education	Maternal/Child Health Services	Other Health/Nutrition (specify)

Human Needs

Adoption	Safe Havens	Transitional Housing
Crisis Intervention	Social Services Planning and Delivery	Other Human Needs (specify)
Homeless Assistance	Social Services Community Coordination(specify)	

Independent Living

Adult Day Care/Senior Center	Respite	Senior Companionship
Independent Living – Disabled	Senior Center Program (Non-Residential)	Other Independent Living (specify)
Independent Living - Seniors	Senior Citizen Assistance	

Public Safety

Accident Prevention	Community Policing/Community Patrol	Household Security
Adult Abuse/Neglect	Conflict Resolution/Mediation	Legal Assistance
Adult Offender/Ex-Offender Services/Rehabilitation	Crime Awareness/Crime Avoidance	Sexual Abuse/Rape
Adult Safety Programs	Family Violence	Victim/Witness Assistance
Animal Care/Humane Society	Fire Prevention	Other Public Safety (specify)

Youth Development

Child Abuse	Gangs	Teen Pregnancy/ Abstinence/Parent Support
Children and Youth Safety	Juvenile Justice	Youth Leadership Development
Delinquency	Mentoring	Other Youth Development (specify)

Disaster Preparedness and Response Programs

5. How many service-learning participants were certified in disaster training? _____ Number Don't Know
6. Were service-learning participants responding to a local disaster? Yes No